

Jackie  
Bernie

Cricklewood Community Play  
Finance Sub-Committee  
Minutes 19th July 1992

Present : Anita/Bernie/Bob/Jackie/Mossie

Apologies : None

Agenda

1. Budget : Outgoings

2. Funders

3. Budget : Income

4. Action

1. Budget : Outgoings

Outline budget for Silverdale (May '91) presented as model by Bob.

Expenditure - Admin & Documentation

*Community Play Office* - The club opposite St Agnes? Need to make contact with Patsy Hurley - chair of Cricklewood Tennis Club. Bernie to arrange meeting. Renting arrangement for 12 months should be from Jan to Jan. If rent is cheap, we could rent as soon as possible.

Cannot project expense at present. For the moment estimate **1,000.**

*Administration - general* **4,000.**

*Hospitality/Travel* **300.**

*Audit* **400.**

*Documentation* - dependent on whether we do a locally researched play or *The Bodhran Makers.*

**Sub-Total** **5,700.**

Expenditure - Pre-Production

*Play co-ordinator* **12,000.**

*National Ins.* **780.**

*Workshop* **3,000.**

**Sub-Total** **15,780.**

Expenditure - Fees

Writer - Shane Connaughtan

Brian Friel

Anne Devlin

Peter Cox

J B Keane

Jim Sheridan

6,600.

Musical Composition

2,000.

Director

9,500.

Assistant Dir ( possibility of placement for student 3/4 months)

3,500.

Designer

1. Costume (Vicky might be interested)

Designer

2. Set

7,000.

Musical Director (Rod McVeigh)

6,000.

Production Manager (Advertise)

4,000.

**Sub-Total**

**36,6000.**

Expenditure - Staging

Costumes

3,000.

Set & Props

4,000.

Music

500.

Scripts

400.

Equipment Hire

4,000.

Workshop /Rehearsal space

1,000.

Production

1,000.

Transport

1,600.

Insurance

1,000.

Marketing Budget

4,000.

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20,500.

Running Total

80,580.

Contingencies (5%)

3,920.

**Total Expenditure**

**84,500.**

## 2. Funders

### (i) Statutory Bodies

a) London Borough Grants Scheme - New round begins in Autumn. Two things appealed to LBGS. Firstly, two boroughs are covered and secondly, the Irish Ethnic Interest. In our application we must emphasise constituency and the lack of existing provision.

LBGS said not to do feasibility study - emphasise initiative from within the community. Demonstrate commitment through effectiveness of our application. Average size of grant £5-7,000. Have funded projects to the tune of £30-40,000. We should be looking at higher rate of grants.

Emphasise track record of individuals.

LBGS gave a grant of £90,00 to Willesden Green Centre/Saddlers Wells for a joint project - so they have money to give.

We have to apply around Autumn. We need to keep in touch with LBGS, and to demonstrate how well organised we are we should SEND THEM A PACKAGE with

- minutes
- report of progress so far
- finances so far

Contact: Mr Bramwell - Arts Officer  
Tel: 081-891-5021

### (b) Required reading : The Arts Funding Guide

#### (c) Brent

Contact : John Roseveare  
Tel: 081-900 5625 (arts funding)

Apply September for funding from April '93. This can only go forward to production costs. Positive provisional response. If LBGS supported us, they will also. SEND THEM A PACKAGE

#### (d) Barnet

Contact : Joanne Hawley.  
Tel: 081-368-1255 ext 3182

Bob has the application form. Wants info that demonstrates level of local support. She has said support will be forthcoming - no indication of how much. Barnet operate the Milly Aphthorp Charitable Trust. Applications in by Oct 4th.

Also possibility of Borough Grant. Bob has a set of criteria - need to clarify deadline for application.

(e) LBGS

Should co-ordinate levels of funding from the three boroughs and the scheme itself.

(f) Camden

Contact : Dan Shaw  
Tel: 071-278-4444

Sympathetic - but no money. Largest grant will be £1,000 for current year.

(g) Outer London Development Scheme

(Brent and Barnet could apply together and LBGS for funding under this scheme).  
Camden could offer desk top publishing and photocopying

(h) Local Arts Board

Contact: Sue Timothy - Director of Drama.

They fund *All Change*. They will fund all professional input into the project  
Maximum grant to any project will be £15,000. Deadline for application 16th Oct  
for next financial year.

She said OLDS is run on a rolling basis

(i) Arts Council of Great Britain

Funding for Winter - Winter Scheme.

Collaboration schemes.

Funding for music writing (perhaps our most viable approach)

**(ii) Charities and Trusts**

**(a) Gulbenkian**

Priority: Cultural Equity. Write to Ben Whittaker - possibly fund co-ordinator's post. Make personal application, emphasise

- cultural equity
- women
- part of bigger Arts scheme for Cricklewood

**(b) Carnegie**

Application deadlines Feb 1, May 1, Sept 1

**(c) J. Paul Getty Jnr Trust**

**(d) Paul Hamley Trust**

**(e) Waites Foundations Feb, June October**

**(f) Telethon**

**(g) Comic Relief**

Put this + bit overleaf on one sheet.

**3. Budget Income**

**Statutory**

LBGS	25,000.
London Arts Board	10,000.
Brent	5,000.
Barnet	5,000.
Camden	2,000.
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	47,500.

<b><u>Charities and Trusts</u></b>	12,000.
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	57,500.

### Income Others

Fundraising	4,000.
Business Sponsorship	4,000.
Sales/Tickets	13,000.
Others	2,000.
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	25,000.
<b>Total</b>	<b>82,500.</b>

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### Charitable Status

Bob to contact *Interchange*. If it is thought by *Interchange* that it would be detrimental to delay application for Charitable Status, Bob Is authorised by this committee to go ahead with this application.

### 4. Action

- \* Information sheet on project as it is
- \* Track record of committee members, short CV of the team - *Mossie*
- \* Project Budget - *Jackie*
- \* Report on progress so far - send on minutes - *Anita*
- \* Aims and Objectives - *Bob*
  
- \* Minutes of meeting - *Jackie*
  
- \* A finished flow chart - month by month incomings/outgoings - *Mossie*

To be prepared by September 4th