

**• London Irish Centre
Administrative Committee Meeting 30.4.96**

- *Present* M Sills VC, J Kivlehan OMI, M Fitzsimons, M Allen, T McAssey, M Kenny J O'Brien N O'Malley

Apologies: Rev Phelan T Ganley A Finan M Kearney Fr Carolan, J Coote

- Meeting brought forward to discuss proposals from Mercury Management about new concession agreement.
- Minutes of previous meeting circulated and adopted on proposal of M Kenny seconded by T McAssey.
- A vote of sympathy was extended to the Groves family on their recent bereavement.

Welfare Report

- Presented by Fr Jerry, copies circulated.

Director's Report

- Appointment of Staff: Two new members had been appointed - commencing 13th and 20th May. Mairead Carney and Jacinta Mallon. Previous experience, graduates in Social Work.
- *Letter of Notice*: Christine Mohan had given 3 months notice of termination of employment. Notice on 19th April - requesting that her last day of work be 19th May, and that she would be paid for a further 2 months to enable her to find alternative employment.
- Following discussion: and the fact that Christine was causing disruption within the Dept. Fr Jerry was asked to seek legal advice and in an effort to avoid comeback, members agreed that she should be terminated on Friday 3rd May and be paid the further two months. Fr Jerry to act as he considered the only solution to a critical situation.
- *National Lottery*: they are keen that our volunteer programme and refurbishment should commence. We have advertised for the post of volunteer co-ordinator and need to select an Interviewing panel. Fr Jerry hopes to commence refurbishment July 1st - has contacted A Brady - Project over a 3 year period - Day Care, Chapel Area.
- Day Centre will close July 1st for two months.
- *Staff Handbook*: to be handed to each member of staff
- Grants: applications made to National Lottery - Debt Counsellor
Camden : Management/Staff Training
Dion: three staff salaries

Bridge House: Irish Outreach Worker
London Boroughs Grants Unit: Mental Health Worker

- *Welfare Co-Ordinator*: Role and job specification need to be looked at before advertising this post.
- *New Concession Agreement*: Mercury Management have agreed to accept the concession agreement as agreed with Saxon Inns. They have requested that some minor alterations be made to the old agreement. They will pay £30,000 for the first six months, £35,000 per annum for second six months and for the remaining period of time they pay 10% of net turnover with a guaranteed minimum of £35,000 per annum. Amounts will be paid quarterly in advance. National Westminster Bank - they would welcome a meeting with the Management Committee and others to introduce themselves and develop a good working relationships.
- A member asked whether current staff would be retained. Fr Jerry in reply said this was an internal issue - not discussed.
- Difficulty being experienced in receipt of money owed - last 19th February.
- If not paid this weekend, it was agreed to take the Administrators to court.
- Inventory Query - £8,000 deposit to cover this loss. Fr Gerry said the meeting was frank and friendly.
- Entertainment's Licence: postponement Camden Council claim cost for cancellation of Appeal, and received £450. Paisners have also requested a similar sum for their work.
- Saxon Inns Creditors
- Creditors meeting Cannaught Rooms 8th May. Loss of income on contract. Items re-furbishment legal fees etc.
- Photocopier: solicitors from Woodchester have written to Prince Evans, demanding up-to-date payments.
- Wallace/Minogue: Interested in setting up their own company. Request hire of office space in Irish Centre 'Club Design' - It was agreed to offer space, but a policy needed re space.
- Cara Housing: seeking planning permission to develop 12 Murray Street. They have £160,000 from Camden Council % one-bedroom flats. This would pay off the loan and save £30,000 pa.
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Garages - planning permission for Mews House £3,000
- Arlington Road: Archdiocese having the property valued £265,000. Provisional offer from Irish Centre with conditions subject to Planning Permission - situation considered ideal for development.
- Annabel Beerel: Management Consultant, awaiting her report. She spoke to twelve people. Various organisations. Had a comprehensive range of meetings. Her CV very impressive, having been involved with various companies.

Development sub-committee - no report.

AOB

- J O'Brien thanked members for their condolences, support, attendance at Mass - special thanks to Fr Jerry.
He was very critical of I Centre Management having been what he considered overcharged for cups of tea - after months mind mass.
- Fr Jerry said it is understandable, as it is difficult to cater for occasional functions. It was agreed to leave date open for next meeting with Mercury management. Fr Jerry to arrange.
 - Date of next meeting - 11th June 1996