

ADMINISTRATIVE COMMITTEE MEETING

10TH MAY 1994

TENANTS & RESIDENTS

John Cowley represented Camden Square Tenants and Residents Association - No complaints. He was pleased with the new exterior signs- as added improvement.

PRESENT: D.Egan, F.Burke, Fr.Denis, T.Reilly, F.Collins, T.McAssey, M.Sills, M.Allen, B.Shaw, Rev.F.Phelan

APOLOGIES: A.Finan, U.Cooper, J.Coote, Mgr.Stack.

IN ATTENDANCE: C.Mohan, H.Collis

Chairman welcomed Hilary Collis. She briefly explained her role and the role of Peter Mandele. Her main responsibility is Marketing the Centre and Administration. Peters role is Catering and Bars Management. Chairman thanked Hilary for attending.

Sincere sympathy was expressed to Sean Burke on the death of his wife.

Mass for the late Michael Hopkins on Sat. 15th May in Douglas Hyde Lounge at 8pm.

Minutes of previous meeting proposed by Mary Allen and seconded by Fergal Collins.

MATTERS ARISING FROM MINUTES.

1. It was noted that there was no action column as requested.
2. Insurance: Fr.Denis contacted the Insurance Brokers. Brokers did not see a need for special Insurance as the type of advice we were offering could not be liable to a subsequent claim by a client.
3. Salary Review: The meeting had to be cancelled as the representative from the Welfare Advisory Committee was unable to attend. Meeting re-scheduled for 24th May at 7pm.

55. WELFARE REPORT:

Presented by Christine Mohan, Co.ordinator.

In April there were 586 phone inquiries and 366 interviews. 39% of clients were seeking accommodation. It is very difficult to find vacancies in hostels. Cara and Innisfree have just re-opened applications and this will help. 20 applications for Disability Living Allowance were made on behalf of clients during April. These forms are very long and time consuming for staff. Fr.Denis suggested that this work should be done by the Citizens Advice Bureau.

Co.ordinator has recently made two Grant Applications:

1. Homeless Persons Annual Support Grant
2. London Borough Grants Scheme- applied for two posts, an Outreach Worker and Social Advice Worker.

Camden and Islington Health Authority have had student placements with us and wish to continue this scheme.

Co-ordinator replied to query on referrals to Conway House - 19 referrals : 6 accepted.

Action: Draw up list of Grant Applications

Chairman requested to know was there any further developments on the proposed changes to Social Security Regulation on Residency. Co.ordinator informed him that all the Irish Organisations had written to the Secretary of State and that we had received an acknowledgement to our letter from his office.

Chairman thanked Christine for her report.
A discussion took place on salaries.

Action: Chairman, Fergal and Fr.Denis to meet Christine and Rep.from W.A.C.

56. DAY CARE CENTRE

Mary Todd who cooks Day Care Lunches is off sick. This has given the opportunity of sampling meals from Camden Social Service. Camden will supply meals at £1.46 per head. We will have to supply Soup, Custard + Tea. We require someone to replace Una Cooper.

Fr.Denis is trying to get funding from Camden Social Services for Day Care Lunches. He has met with Robert Donald. The proposal is that the Luncheon Club be transferred from Busby Place to the Irish Centre. This is still in the process of negotiation.

Fr.Denis presented a Draft Budget from Social Services.

Action: Fr.Denis to pursue proposal plan and seek Rental for the Luncheon Club.

57. FINANCIAL REPORT: Presented by Fr.Denis

Accounts Presented for all 3 Accounts were for the 12 months to the end of the financial year, 31th March 1994

a) L.I.C. Ltd.

Total income £74,764. Principle income was the Concession Fee. All arrears have been paid. two main areas of concern was it would appear from the accounts that the Social Club was making a loss.

Action: Fr.Denis to get accountant to Re-draft Social Club income and expenditure.

Second area of concern : Legal Fees paid for regarding the licence, Fr.Denis explained that these expenses would not have occurred if there was no objection by the Social Club, the view of the committee was that Saxon Inns should pay this expense.

b) Welfare Account.

This Account shows a deficit of £37,681 for the year. One area of concern was the high cost of running the Luncheon Club. Need to move quickly and sort out arrangement with Camden.

c) Development Account

This A/C shows a surplus of £36,630 which means that there is a deficit of £1,000 in the overall charity A/C. L.I.C Ltd covenanted £20,000 to the charity and a further £5000 tax can be reclaimed which in effect mean we have a surplus of £4,000 for the year.

58. OBLATE LOAN:

No further progress to date but the matter is still being pursued.

59. DRAW:

360 tickets sold, awaiting 180 to be returned. May 20th is the closing date for receiving tickets.

60. SOCIAL CLUB:

Social Club Committee submitted 8 names. In accordance with the rules of Irish Centre Social Club the Admin Committee appoints 7 members nominated by the Social Club Committee.

The admin appointed all 8 names presented, namely:
Peggy , Finnucane, Paddy O'Brien, Mary O'Brien, Mary Kenny ,
John Taylor, Maura McHale, Mary Cormack, Tommy Dack.

61. SAXON INNS:

Committee wishes to formally thank Malcolm Jones.

Action: Donie to do so.

His leaving so soon didn't help the image of the Centre. It was also remarked that the Irishness of the Centre had gone down.

Pioneer Dinner was very good.

A.O.B.

I. Mayors Banquet: Why did it not take place ?

Reply : Due to the cut in our Grant from Camden.

2. Directors to L.I.C. Ltd to be appointed at next meeting.

3. A.G.M. Majority agreed it should be held on 12th July 1994.

Date of next meeting : 14th June , 8pm