

ADMINISTRATION COMMITTEE MEETING
THURSDAY, JANUARY 9TH 1990

Present:

Rev T Scully, Mr T Dunne, Mr T Mangan, Mr J Myers, Miss M Kenny, Mrs M Allen.

Apologies:

Mrs U Cooper, Mgr G Stack, Mr M O'Mahoney, Mr E McCormack, Mrs M Fitzsimmons.

Minutes of the previous meeting were read and adopted on the proposition of Mr J Myers seconded by Mr T Mangan.
Matters arising: none.

Finance report shows an increase over the last three years, however target of £500,000 shows shortfall of £100,000. Target must be reached in the coming year. Copies of statement drawn up by Mr P Keegan were circulated to Committee.

Welfare report given by Mr P Murphy.

Christmas hampers had been distributed to ten needy families and eleven single persons. Receptionist leaving to work in Australia, advertisement for replacement in Evening Standard. It is hoped to employ someone in the 22-35 age group with typing and wordprocessing skills. Salary £8000-£11,000 per annum. It was agreed with Paul that every effort should be made to monitor outgoing phone calls.

The Chairman thanked Paul for his report, extended thanks to his staff and our best wishes to Breidge in her new career in Australia.

Hostels report: Fr Scully reported both Hostels full. Recreation hall at Quex Road is now in use.

Directors report: Fr Scully continued saying that the Insurance claim has not yet been finalised. To date £85,000 has been paid out to put Kennedy hall and roof in good order. Loss of profits immediately after the fire is estimated at around £12,000.

Arrangements for the loan are going ahead as planned.

Licence renewal comes up in March. It is expected that some of the local residents will raise objections.

From a recent meeting with a firm of security consultants recommendations put forward include the need to have someone on hand to check in supplies as well as the empties going out.

Interviews for a bar Manager will soon take place.

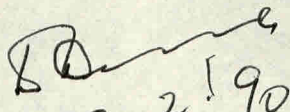
Meeting of the trustees took place in December. It is hoped that these meetings will take place on a regular basis.

Social Club: Poor attendance over the Christmas period. It was agreed to take a closer look at the booking of bands for Boxing Night.

Strict membership must be adhered to. This is the responsibility of the Social Club Committee.

A.O.B. Air conditioning in Douglas Hyde hall will be on automatic control by the weekend.

Date of next meeting set for Tuesday 13th February.

J. 
13.2.90