

ADMINISTRATION COMMITTEE MEETING

TUESDAY 22th DECEMBER 1989

PRESENT

Rev. T Scully, T Dunne, J Myers, T Mangan, A Coyle, C O'Connell, M O'Mahoney, M Kenny, M Allen and U Cooper.

Apologies: Fr. Stack, Fr Gordon and E McCormack.

In attendance: P J Keegan - Administrator.

Minutes of the previous meeting were read and adopted on the proposition of T Mangan seconded by J Myers.

MATTERS ARISING

Donations received per T Mangan. Correction to Minutes to read between £30,000 and £40,000 in respect of roof work.

FINANCE REPORT

Socials & Dances

The Administrator advised the Committee that no Receipts have been received from Bands performing for The Irish Centre Club and it was proposed that administrative procedures be put in hand with immediate effect so that all Bands performing at the Club would provide a written acknowledgement of monies received with Name, Address and Signature of Band Supervisor. This was agreed by the Committee. It was also agreed that the Administrator consult with the Chairman of COIC with respect to settlement of Function Accounts by COIC as there is sometimes a delay of months in this issue.

Bank Mandates

The Committee were advised briefly that due to the reconstruction of The London Irish Centre Charity viz as between London Irish Centre Charity (Charity Division) and London Irish Centre Limited (Trading Division) new Bank Accounts had to be opened the latter being operative as from 1st January 1990. It was proposed by J Myers and seconded by T Mangan, all present assenting that two Current Accounts and two Deposit Accounts be opened with Allied Irish Banks Plc, Holloway Branch and designated London Irish Centre Charity Welfare A/cs and London Irish Centre Charity Development and General A/cs respectively. It was also proposed that an Account be opened with the Bank of Ireland, Holloway Branch designated London Irish Centre Limited. The necessary documentation with signatures to the Bank mandates forms were then completed.

Trustees Meeting

A meeting of Trustees of London Irish Centre Charity was arranged to take place on Friday 15th December at 1.00 pm in order a) to receive approval and authorization of the Trustees for the current restructuring of London Irish Centre Charity and b) to update Trustees on the process of reconstruction of the Charity and the motives behind the change.

SECURITY

A meeting was held at the instigation of the Chairman and Director with Mr Michael Walshe, a Security Supervisor, and some hours were spent in discussion with Mr Walshe the latter emphasising a number of inadequacies in the security systems operating at the Centre. It was suggested that an alarm device be installed close to the goods entrance together with a number of other recommendations. It was agreed that a meeting be called with staff members on individual basis with Mr Walshe and this meeting is scheduled to take place on Thursday 21st December 1989.

WELFARE REPORT

Fr Scully reported the D.S.S offices are now based in Edinburgh. Second payment from D.I.O.N will be received end of December 1989, amount specified approximately £30,000. With regard to the Annual Report Fr Scully proposed that all aspects of the Centre be given a high profile. Aer Lingus Public Relations Company will produce the Report. Reports from each department including County Associations to be handed to Fr. Scully by January 16th 1990. It is hoped to secure a sponsor for the production costs of the Report.

HOSTELS REPORT

Both full.

YOUTH CLUB

I.L.E.A are not happy with members, 15 needed to qualify for grant. Club Committee T Mangan and Una Cooper to meet with Roy Hackett to discuss.

FESTIVAL 1990

Proposed by C O'Connell that the same four from the Centre continue to serve on Working Committee. This was seconded by M Kenny, T Mangan, E Dolan, J Murphy and P Keegan.

DIRECTORS REPORT

- 1) Insurance claim not yet settled.
- 2) Loan agreements going ahead. Still awaiting confirmation from Oblates. Brewers agreement will terminate on Dec 31st. Negotiations to take place with four principal houses. It was agreed to use both the A.I.B and the Bank of Ireland.
- 3) Christmas raffle will be held on Dec 23rd.
- 4) Licence Renewal - Due to be heard mid January 1990.

SOCIAL CLUB

A Coyle reported the special General Meeting was a failure. Douglas Hyde floor needs to be washed, sanded and polished.

There will be a dance in the McNamara Hall on New Year's Eve. Entrance fee £5. Automatic extension in operation. To offset the entry fee, Anton enquired if lower prices could be operated in the bar, this was not agreed to.

A.O.B

Discussion re prices as charged in bars. Staff tend to charge different prices for same round of drinks. Untrained staff to blame; situation needs to be rectified speedily.

List of prize winners re Christmas raffle will be published in The Irish Post.

Date of next meeting - January 9th 1990.

J. B. 9. 1. 90