

FORTES & COMPANY LIMITED

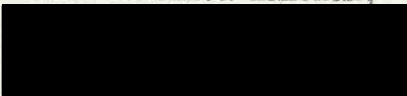
HOTELIERS · RESTAURATEURS · BANQUETERS · LICENSED VICTUALLERS · CATERERS FOR OUTDOOR AND PRIVATE PARTIES AND STAFF RESTAURANTS

TELEPHONE: 01-930 2373
TELEGRAMS: FORTESCO · LONDON · W1

FORTE HOUSE
225/230 PICCADILLY
LONDON
W1V 0AE

Our Ref; ICE/MM

6th January, 1969.

Miss Veronica Henchan,


CRITERION BANQUETS

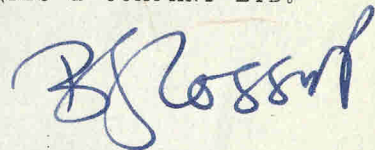
Dear Sirs,

We regret having to bring to your attention an outstanding balance on your account of £ 767. 12. 8. in respect of Restaurant services supplied during the month(s) of October, 1968.

No doubt this account has escaped your attention but you will appreciate that it has now become overdue for settlement. In this respect we would ask your co-operation and trust that we can look forward to receiving your cheque in the course of the next few days.

Assuring you of our full attention at all times.

Yours faithfully,
for FORTES & COMPANY LTD.



B. Glossop.
DIVISIONAL ACCOUNTANT.



A symbol of service and tradition in all fields of catering



STATEMENT

FORTE'S & COMPANY LIMITED

ACCOUNTS DEPARTMENT
225/230 PICCADILLY · LONDON · W.1
TELEPHONE: WHITEHALL 2373

Miss Veronica Honohan,
[REDACTED]

CRITERION
BANQUETS

Date 6 January, 1969.

Balance from last Statement

DATE	REFERENCE	DEBIT	CREDIT
31 Oct '68	C. 8580	39. 16. 0.	✓ 39. 16. 0.
31 Oct '68	C. 8579	727. 16. 8.	727. 16. 8.
			<u>TOTAL</u> <u>767. 12. 8.</u>

This statement covers transactions on your account for the four weeks ended on date shown.
CASH RECEIVED AFTER THAT DATE WILL APPEAR ON YOUR NEXT STATEMENT.
Please return this statement with your remittance. If payment is made by cheque, a receipt will not normally be sent unless requested.

THE LAST ITEM
IN THIS COLUMN
IS THE AMOUNT
DUE.