

HON. SECRETARY'S REPORT TO THE EXECUTIVE COMMITTEE OF THE  
BRITISH ASSOCIATION FOR IRISH STUDIES

INSTITUTE OF HISTORICAL RESEARCH, LONDON  
SATURDAY 23 FEBRUARY 1991

I found my initial period in office somewhat difficult due mainly to the fact that I did not receive a 'hand-over' report from the previous secretary. Furthermore, despite several requests both written and verbal the outgoing Secretary has not seen fit to pass on to me any reports of ongoing business or documentation.

If any member of the executive is aware of such matters I would be grateful if they would bring them to my notice. To avoid such a waste of time and resources in the future I wish to propose it become policy that an outgoing officer prepares a briefing report for any new occupant of the position.

Otherwise I have attended Officers meetings at which it has become apparent to me that we need to give serious consideration to the shape form and direction of the BAIS in a 'worst case' senario ie how we can continue to function progressively if we do not obtain further large scale grants. Parallel to fund raising this should be seen as a matter of urgency.

I have also reviewed the terms and conditions of the Executive Director whose salary should now be at the correct point on the university lecturers scale.

Much of my time has also been taken up with my role of local conference secretary. All lecture and accommodation rooms have been booked, as have meals and refreshments. I shall however give a verbal report on the latest position at the Executive Meeting.

J W McAuley  
February 1991