

**• London Irish Centre
Administrative Committee Meeting 28.5.96**

- *Present* J Kivlehan OMI, M Fitzsimons, M Allen, T McAssey, M Kenny J O'Brien
N O'Malley T Ganley F Phelan

Apologies: M Sills N O'Malley A Finan J Coote

- Minutes circulated. Fr Jerry acting Chair stated there will be a brief agenda followed by a meeting with Mercury Management LTD at 9pm.

Matters Arising

- Day Care Centre closing 1st July 1996 for refurbishment. Termination of employment B Walshe.
- National Lottery Funds. Director - Toilets, showers, Day Room, Sitting Room, Kitchen Extension.
- Redecoration Angela Brady Architect. Fr Jerry would favour decoration of Chapel let out as office space £100 pw. Short term until the sale of No 12. Interest £3,000 pm. Shortfall of £3,500. Agreed.
- LICC running basically on interest - Insurance and running costs. Extra money needed. Continuation of mass in alternative areas as required.
- J O'Brien queried - if day care is included in proposal, future sale? T Ganley. Said Nat Lot money has to be used. Being monitored.
- Fr Jerry said there are considerable issues to be considered.
- St Pancras Housing Bid - still open. Minutes of previous meeting adopted on proposal of M Allen, seconded by T McAssey.
- Welfare Report - presented by Fr Jerry

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- Two new staff commenced 13th May. Very good, settling in well. Now a happy atmosphere within the dept. Considerable negotiations re Christine. Gave notice 19th April. Salaried until 30th June. Last working day as agreed with Admin 13th May 1996. Interim period difficult. Andrew here until August.
- Advertising for a Volunteer Co-ordinator. 21 Applicants, short listed - short-listed to 5 candidates interviews 4th June. Commencement date 1st July. Interviewers Stephanie Powell, Theresa Ganley, Fr Jerry who stated skills in personnel needed. Stephanie considered a valuable asset.
- Welfare busy - positive attitude of staff, a good atmosphere within the dept stated T Ganley.

Director's Report

- Fr Jerry stated on-going negotiations stressful. Appointment of new staff. Termination of agreement with Saxon Inns. Appointment of Mercury Management.
- A difficult winding up agreement with Saxon Inns. Administrators fees etc. Threats of legal action. Irish Centre have been paid 99% of monies owed. Cheque £15,000.
- Problems with Saxon Inns who traded under the name of the Irish Centre. Two weeks spent dealing with angry creditors of Saxon Inns - most dealt with now.
- Original contract not altered, Irish Centre retained payment of services. Invoices difficult to assess, percentage - complex. E Young. Kelly Administrators. £49,000 received unsecured creditors. Net loss £5,000 - £6,000.
- Mercury Taverns - professional, business-like people with a definite system in place dealing with staff etc.
- Application T Platt. Not yet completed. Cara interested in No. 12 5 bed sites. Awaiting planning permission. It was agreed to sell, and come to a negotiated settlement with the Oblate Community. Franchise can be put into development.
- report from Annabel Beerel - Consultant. Now in hand. Interesting copies will be available soon.
- Most of next convened meeting will be devoted to the 19 recommendations therein. Application made to Camden Council for a grant to draw up new constitutions. A pre-requisite of Patrons - a guarantee to be given. John working on Charity constitutions. Fr Jerry recommends. Trustees and two Committees running.
 - 1. Social Cultural
 - 2. Welfare, transfer of moneys through trustees.
- Draft will be ready for September meeting. Copy of Council, and copy of constitution for any charity.
- Teresa Ganley - suggested consultants report - circulated with discussion document.
- She congratulated Fr Jerry on his handling of stressful situations. This concluded business relevant on the agenda. It was agreed to hold the next meeting on the 11th June.
- A meeting with Mercury Management followed at 9pm.