

Private and Confidential

MINUTES OF ADMINISTRATIVE COMMITTEE

11 January 1994

Present: D. Egan, Chairman, T. Reilly, B. Shaw, M. Sills,  
T. McAssey, F. Phelan, F. Collins, M. Allen, Fr. Denis.

In Attendance: Christine Mohan, Welfare Department.

Apologies: A. Finan, J. Coote, U. Cooper, Mgr. Stack.

The Chairman expressed the sympathy of the Committee on the death of Una Cooper's brother-in-law, and also on the death of John Fitzpatrick of the Wicklow Association.

The minutes of the previous meeting, having been circulated, were adopted on a proposition by J. Reilly, and seconded by Mary Allen.

27. Matters Arising

27.1 M.T.C. Jacqui Connor to be contacted to clarify insurance cover.

27.2 Frank Screene to be contacted regarding 25 Card Drive.

27.3 Telephones: Fr. Denis to pursue B.T. with regard to installing an answerphone. C.I.C.A. Executive to raise the matter with Malcolm Jones at their next meeting.

27.4 Paintings in Foyer: This matter to be dealt with by Directors of Saxon Inns.

28. Welfare Report

Christine reported a busy December. General inquiries increased by 57%. There was an increase in the number of domestic violence and De-Tox. cases. It is hoped to have two nurses in place soon. These will be paid by Social Services. There was also an increase in the number of under 16's calling at the Centre. Referrals from the Embassy who have no funds for repatriation.

The new Staff Team are dedicated and hard working. Christine suggested bringing one member to February meeting. Camden did not cut the Centre's grant. D.I.O.N. cut by £7,000. Fundraising sub-committee to meet and discuss.

## 29. Social Club Report

Chairman J.J. O'Brien presented the report. He informed us that there is a mole in the Administrative Committee. Information is being leaked to outsiders. This is creating difficulties for the Social Club Committee. The meeting of the Social Club on 5 January 1994 was an acrimonious occasion. One member resigned due to accusations made against him. Two other members had been asked to resign. Letters sent by the Chairman had been placed in wrong envelopes, causing further confusion.

Members of the Social Club were enquiring as to where the membership fees were going. At present these are being held by the Committee to subsidize losses on Friday and Saturday nights. There is £300 held in reserve. It was agreed that the float should be £250.

J.J. O'Brien is to organize a meeting with Malcolm Jones to discuss St. Patrick's Day.

Some people in the Social Club are asking what the Administrative Committee does, since they never see them.

The Chairman thanked J.J. O'Brien for his report. It was suggested that the Administrative Committee get involved in the St. Patrick's Night event. He also expressed concern about the breach of confidence mentioned by Mr. O'Brien, and stated that confidentiality is essential for the integrity of the Administrative Committee. Minutes should be marked 'Private and Confidential'.

## 30. Finance Report

Circulated by Fr. Denis.

A cheque was received from Saxon Inns for December, for the amount of £7,962.50. This was made up of £5,500 + V.A.T., plus £1,500 arrears. To date, Saxon Inns have paid £35,231. We owe them £5,517 - this does not include what we owe them for lunches in December. It brings it up to over £6,000, making a total of £41,000. The outstanding balance is to be paid off by the end of March, as follows:

December - £1,500.  
January - £2,000.  
February - £3,500.  
March - £5,279.

This replaces the original proposal, whereby Saxon Inns had agreed to pay £1,000 per month up until September 1994.

Lily Malone wrote up the books for December, and Brendan Allen - auditor - put same on the computer.

### 31. Fundraising

Oblate Loan negotiations ongoing. J. Coote wrote to the Provincial. Item on agenda for next meeting. There are two ways forward:

- 1) Continue with O.M.I. at reduced rates.
- 2) Conclude with O.M.I., and approach other sources.

Clare Co. Council and Urban District Council have promised £1,000 in funds. This a follow-up of Wexford initiative. Ways are going to be explored of a possible link-up with the Irish Lottery. Mark Killilea is to be approached with a specific idea for funding.

### 32. A.O.B.

T. McAssey queried why the Centre was closed one evening. This was due to lack of business.

### 33. Date of Next Meeting

Tuesday 8 February 1994 at 8pm.