

ADMINISTRATION MEETING SEPTEMBER 12TH 1989

Present Fr. Scully T. Dunne T. Mangan M. Kenny M. Allen
Fr. G. Stacks A. Coyle ~~Fr. Murphy~~ E. W. Colman U. Coople

1. APOLOGIES : Fr Gordon, J Myers, M Mahoney and Maura Fitzsimmons.

2. MINUTES : Of July meeting adopted on a proposition of Mary Allen, seconded by Mary Kenny.

3. MATTERS ARISING : None

4. FINANCE REPORT : Sales for the first six months showed a small surplus however expenditure on wages, repairs and renewals absorbed the insignificant increase of '490. It was agreed that a monthly financial statement should be produced and presented to the committee at their monthly meeting.

Sunday lunches proving satisfactory and clientele increasing thereby providing much needed revenue for the catering unit.

Premises cleaning not satisfactory and it was recommended that two full time persons be employed to include a man to cope with heavy work. It was agreed that each revenue area must be subjected to critical analysis to ensure maximum productivity and profit as there is no room for loss leaders in view of our heavy financial commitments.

Wembley concert not a great success due to clash of dates and programme content not of a high calibre.

Relocation of offices is going ahead hopes for completion in about six weeks. Chapel is next on the plan and will be transferred to old office location in due time.

WELFARE REPORT : Paul Murphy is on holiday and Fr Scully gave a full and comprehensive report.

Concern expressed with regard to an assault on staff. Co_ordinator to keep a sharp eye to the matter and report any incidents to management for appropriate action.

Continuing to monitor in coming phone calls.

Hostels full to capacity. Leaflets distributed to clients with regard to health and safety on building sites.

Discussion on Poll Tax collection re Hostels and the meaning of "Short Stay" hostels. Clients receive housing benefits from local authority from 9 October. Possibility of a sponsor to fund Annual Report is being investigated.

DIRECTORS REPORT : Fr Scully

Insurance claim re Kennedy not yet settled. All refurbishment should be completed in about four weeks, new lights due soon with new switching system Douglas Hyde Lounge will also be re-decorated when everything is complete and all carpets, curtains etc will be cleaned.

Training scheme going well and has expanded to 10 computers.

Licence Renewal will be heard on Oct 10th. The authorities need sight of Title Deeds presently held by commercial credit. Our solicitors are processing the matter.

Loan agreements with commercial credit over 15 years repayments amount to £2,600 per month. A.I.B. offer of charges 2% over base _ still looking at other sources.

Reception in main entrance has to have radiator installed.

FUND RAISING _ Ideas; 300 club Christmas Bazaar Raffle November 26th.

Approach to be made to Gerry Smithers manager of the National Club with a view to staging a concert with well known artistes for example the Wolf Tones? Fund raising dinner, Holy road show. Reply expected by end of 1989 from Ireland fund. A fund raising committee has been formed.

Social Club; drinks price increase discussed, Chairman will liaise with manager. Prices should be increased as they occur not months later. Second chef _ discussion as to whether enough work for both.

Staff dress and behaviour leaves a lot to be desired. Should up date presentation to the public.

Special A.G.M. of Social Club to consider constitution to be held in late November. Confidentiality at all meetings is stressed.


A.O.B Thank you letters from G O'Flynn and Bredie O'Reilly.

The Charity Commission require for their company registration; that a new company be formed. It was proposed by Mr Mangan and seconded by Miss M Kenny

and duly resolved by the meeting that a company entitled London Irish Center Limited (limited by guarantee not have a Share Capital) be registered and that the Director be Mr Thomas Dunne and Secretary be Mr Patrick Keegan.

Proposed by T Mangan seconded by M Kenny.

No other business to discuss. The chairman thanked all present and set date for next meeting, October 10th.

J. 
10.10.89